

Appendix Two

Bowls Leicestershire Ladies Section Rules

1. OBJECTIVES

The objectives of the Section shall be:

- 1.1 to hold annual championships in the events leading to the annual National Championships conducted by Bowls England and in such other competitions that may be arranged.
- 1.2 to arrange and play Inter-County and other matches and participate in the Johns Trophy and Walker Cup competitions.

2. SECTION MEMBERSHIP

Membership is open to Ladies bowling clubs and all ladies playing in bowling clubs affiliated to Bowls Leicestershire.

3. LADIES COUNCIL

- 3.1 The affairs of the Section shall be managed by a Council which shall meet as frequently as it considers necessary in order to efficiently conduct the business of the Section and which shall consist of the following members:

President, Senior Vice-President, Junior Vice-President, Ladies Secretary, Assistant Secretary, Ladies Treasurer, Ladies Championship Secretary, Ladies General Competition Secretary, Ladies Match Secretary, Immediate Past-President, Ladies Benevolent Fund Secretary/Treasurer and one elected Delegate from each affiliated club.

- 3.2 **Elected Officers of the Council**

- a. The positions of President, Senior Vice-President, Junior Vice-President & Immediate Past-President shall be progressive.
- b. Ladies Secretary, Ladies Treasurer, Championships Secretary and General Competitions Secretary, Assistant Secretary, Ladies Match Secretary & Ladies Benevolent Secretary/Treasurer.
- c. One nomination for Junior Vice-President may be submitted from an affiliated Club, the selection to be made at a General Meeting of the Club and any nominations shall reach the Ladies Secretary not later than 30 September. No Club may nominate a member for Junior Vice-President whilst a member from the same Club holds county office as President, Senior or Junior Vice-President.

- 3.3 **Other Elected Members of the Council**

- a. Four Area Secretaries
- b. Selection Secretary & Four Selection Committee Members

3.4 Voting Members of Council

- a. The Officers duly elected at the Section Annual General Meeting.
- b. Past-Lady County Presidents for two years only after leaving office.
- c. Life Members of the Leicestershire Ladies County Bowling Association.
- d. Lady Life members of Bowls Leicestershire.
- e. One Delegate from each Affiliated Club

3.5 Non-Voting Members of Council

The following shall have the right only to attend all Section Council Meetings: Area Secretaries, Selection Committee Members & Co-opted Members.

3.6 Powers & Duties of the Council

The Section Council shall:

- a. appoint the Ladies Management Committee;
- b. appoint the Ladies Selection Committee.

4. LADIES SECRETARY

The Ladies Secretary shall:

- 4.1 keep a record of the business transacted at all section meetings and at each Section Annual General Meeting shall submit a report of the proceedings of the year;
- 4.2 give 14 days notice of all Section meetings.

5. LADIES MANAGEMENT COMMITTEE

The Section Management Committee shall consist of: the President, Senior Vice-President, Junior Vice-President, Ladies Secretary, Ladies Treasurer, Ladies Championships Secretary and General Competitions Secretary, Assistant Secretary, Ladies Match Secretary, Immediate Past-President and Ladies Benevolent Secretary/Treasurer.

6. DUTIES OF THE MANAGEMENT COMMITTEE

The Management Committee shall:

- 6.1 conduct the affairs of the Section under the guidance of the Ladies Council and shall report to the Council on all matters concerning the Section;
- 6.2 meet not less than three times per year and five members shall form a quorum;
- 6.3 appoint the Ladies Emergency Committee consisting of any five members of the Ladies Management Committee. The Emergency Committee shall deal with all matters relating to the Section in the event that the Ladies Management Committee in 5 is unable to function, operating until new Management Committee Officers where needed can be elected;
- 6.4 appoint an Under 31 Manager;

- 6.5 appoint a Yearbook Coordinator;
- 6.6 appoint a Webmaster;
- 6.7 appoint representatives on the Bowls Leicestershire Executive Board.

7. POWERS OF THE MANAGEMENT COMMITTEE

The Section Management Committee shall have power to:

- 7.1 fill any vacancy arising among its Officers and Committees during the year;
- 7.2 co-opt two members of Affiliated Clubs to the Section Management Committee in any one year;
- 7.3 appoint or co-opt persons to sub-committees to carry out work on any specific aspect of Ladies Section affairs.

8. LADIES TREASURER & FINANCE

- 8.1 The Section's financial year shall be from 1 to October to 30 September.
- 8.2 The Ladies Treasurer shall render financial statements to the Section Council as required and to the Section Annual General Meeting giving a precise account of the income and expenditure of the past year. Copies of the annual report and financial statement shall be sent to each club 14 days before the Section Annual General Meeting.

9. LADIES SELECTION COMMITTEE

The Ladies Selection Committee shall consist of: the President or Deputy in case of illness or absence, Ladies Selection Secretary or, in case of illness or absence, Ladies Secretary or Assistant Secretary, Ladies Championships Secretary and four other members, one representing each area (irrespective of their own club area), elected at the Section Annual General Meeting.

10. POWERS AND DUTIES OF LADIES SELECTION COMMITTEE

The Ladies Selection Committee shall:

- 10.1 invite players to represent Leicestershire in National Trophy games and other Competitions that may arise from time to time;
- 10.2 select players for Middle England League (MEL) and Inter-County friendly matches from players who make themselves available for selection;
- 10.3 send a list of the players selected to represent Leicestershire in matches to all relevant clubs.

11. PLAYER AWARDS

11.1 Full County Badge

In order for a player to receive her Full County Badge she must either:

- a. have played in a minimum of three Inter-County games over a period of at least three years i.e. 1 game per year "counts" **or**
- b. be selected and play in a minimum of five John's Trophy or Walker Cup matches **or**
- c. reach and play in Nationals in the Championship competitions **or**
- d. be a current or former England International, Senior or Junior, **or**
- e. be a playing member at a Leicestershire Affiliated Club, having moved from another BE Affiliated County as a Fully Badged Player.

11.2 Johns Trophy Badge

In order to obtain her Johns Trophy Flash a player must have played in a minimum of five full Association Johns Trophy or Walker Cup games.

11.3 Presidential Badge

The Ladies President, on election to office at the AGM, is awarded a Presidential blazer badge indicating her year of service to the county.

12. UNIFORM

12.1 The County Ladies Section and its Affiliated Clubs/Members shall adhere to the dress codes laid down by Bowls England.

12.2 The Official COUNTY UNIFORM shall consist of:

a. Leicestershire County Blazer

An approved County or International Pocket Badge only shall be worn on the Leicestershire County Blazer.

Club Badges may be worn on Club Blazers.

b. County shirts as agreed by the Ladies Council.

County shirts can also be worn for County Competitions.

c. County shower-proofs as agreed by the Ladies Council.

County showerproofs can also be worn for County Competitions.

d. White bowling shoes shall be worn in all County representative games.

e. White jumper or cardigan with short or long sleeves or a plain white jacket-style fleece may be worn.

f. Navy or Black accessories (handbags, shoes) only are permitted. White shoes are permitted when wearing white bowls trousers.

13. COMPETITIONS

- 13.1 The Ladies Management Committee shall recommend the format for each non-national competition to the General Council for approval.
- 13.2 The County Ladies Section will maintain a Player Points Record to be used for selection purposes.
- i. County Points shall be awarded to all players on reaching the quarter-final stages onwards of all County Championships: 8 points to the winner, 6 points to the runner-up, 4 points to losing semi-finalists, 2 points to losing quarter-finalists. In the Junior County Championships, County Points shall be awarded: 2 points to the winner, 1 point to the runner-up.
 - ii. County Points shall be awarded to all players reaching the quarter final stages onwards of the Unbadged 4 wood Singles Competition, the Champion of Champions and the 2wood Triples: 4 points to the winner, 3 points to the runner-up, 2 points to losing semi-finalists, 1 point to losing quarter-finalists.
- 13.3 Substitutions and County Points
- a. Substitutions in Championship quarter-finals.
County Points shall be awarded to a substitute as follows, 1 point if a game is won, no points awarded if a game is lost.
 - b. Substitutions in Championship semi-finals onwards
County Points awarded as in 13.2a) shall be split between the substitute and the substituted player.

14. COUNTY REPRESENTATIVE GAMES

- 14.1 Players awarded 2 or more County Points will qualify for a county game.
- 14.2 Players awarded 1 County Point will be CONSIDERED for a county game.
- 14.3 Past County Presidents are eligible to be considered for Inter-County friendly games.
- 14.4 Fully badged players are eligible to be considered for County matches whilst possessing a 10yr County Points Record. County points records are retained for this period.
- 14.5 Wild Cards: the Selectors are allowed to nominate up to 2 players for any Inter-County (IC) match, who do not have county points from the previous season or who do not qualify via Rule 14.1 or 14.2). Such players must have taken part in county competitions in the previous season. The game will not count towards a county badge.
- 14.6 Players in County Celebration Matches shall be primarily members of the Ladies Management Committee, General Council, Past-County Presidents and any other appropriate players, the matches to be arranged by the Ladies Match Secretary.

15. GENERAL MEETINGS

- 15.1 The Section Annual General Meeting shall be held in Standard Week 42 on a day determined by the Section Management Committee and such meeting shall be prior to the date of Bowls Leicestershire AGM.
- 15.2 Propositions shall be sent to the Ladies Secretary by 30 September for discussion prior to the Section Annual General Meeting.
- 15.3 Nominations for the following shall be with the Ladies Secretary by 30 September each year:
 - a. all elected Officers in 3.2;
 - b. four Area Secretaries;
 - c. Selection Secretary and four Selection Committee Members;
- 15.4 No Officer of the Section may hold two Section offices at the same time.
- 15.5 All major questions shall be settled by ballot.
- 15.6 Copies of the Section Treasurer's Account and Report, Ladies Secretary's Report, Ladies Benevolent Secretary/Treasurer's Report and Financial Statement and any other Annual Reports shall be forwarded to all Affiliated Clubs, Section Council Members, Life Members, Honorary Members and Past-Presidents at least 14 days before the Section AGM.
- 15.7 At the Section Annual General Meeting the following Section Committees shall be appointed: Management Committee, Selection Committee.
- 15.8 30% of voting members shall form a quorum at all Section Council, Section Annual & Section Special General Meetings.
- 15.9 A Section Special General Meeting may be convened at any time by the Section Council, the President or on receipt of a requisition signed by not less than five duly elected Delegates of different clubs specifying the proposition(s) to be submitted.
- 15.10 Any member of an Affiliated Club may attend the Annual or Special General Meetings of the Section but only those members as defined in Clause 3.4 shall have the right to vote.

16. BL LADIES LEAGUES

- 16.1 Application to start up a new Ladies League or by a pre-existing Ladies League to become a Ladies League in Leicestershire must be made in writing to BL Ladies Secretary.
- 16.2 All Leagues must adopt the following:
 - a. Competitions will be played in accordance with the Laws of the Sport of Bowls Current Edition.
 - b. The current rules, regulations and policies of BE will apply throughout.

16.3. League Meetings

All Leagues must adopt the following:

- a. a minimum of one General Meeting (AGM) to be held each year.
- b. Bowls Leicestershire Ladies League Officers will be elected at the League Annual General Meeting.
- c. League Officers will include: a League Secretary and League Treasurer.
- d. League Officers will be members of clubs affiliated to Bowls Leicestershire.
- e. League Member Clubs will be affiliated to Bowls Leicestershire and Bowls England.

16.4 Voting at League Meetings

All Leagues must adopt the following:

- a. a delegated representative from each League Member Club may vote;
- b. the basis upon which any motion is passed at the League AGM will be clearly stated in the League Rules.

16.5 Administration of the Leagues

- a. The League Secretary will provide to BL Ladies Secretary each year:
 - i. name, address and contact details for ALL League Officers;
 - ii. a list of all League Member Clubs.
 - iii. an up-to-date copy of the League Rules
 - iv. a copy of the League Accounts as presented and approved at the League AGM
- b. **League Finances**
 - i. The League will be non-profit making.
 - ii. The League may donate funds to charities only on agreement by the Member Clubs at the AGM.
 - iii. League Accounts will be presented at the AGM.
 - iv. League Accounts must be approved by a vote of the Member Clubs.

17. ALTERATION OR AMENDMENT OF THE SECTION RULES

- 17.1 A copy of these Rules shall be sent to the Secretary of each Affiliated Member Club.
- 17.2 Any alteration or addition to all or any part of these Rules shall be made at the Section Annual General Meeting only or at a Section Special General Meeting called for that purpose only.
- 17.3 Notice of any applications for amendment or alteration to these Rules, together with the names of the proposer and seconder of every such amendment or alteration, shall be given to the Ladies Secretary via the respective Club Ladies Secretary by the 30 September.

- 17.4 Notice of any proposition(s) shall be sent to all Clubs affiliated to the Section at least 14 days prior to the Section Annual General Meeting or Section Special General Meeting called for that purpose.
- 17.5 No alteration to the Rules shall be made without the consent of at least two-thirds of voting members present at such Section Annual General Meeting or Section Special General Meeting.

AGREED