

Leicestershire Ladies' County Benevolent Fund
Founded 1954
CONSTITUTION and RULES

RULE 1: TITLE

The Fund shall be known as the Leicestershire Ladies' County Benevolent Fund hereafter referred to as The Fund and shall be maintained by voluntary donations from Clubs and individuals and from such other sources as the Benevolent Committee may adopt.

RULE 2.1 MANAGEMENT

- a) The Fund shall administer its own affairs.
- b) The Benevolent Committee shall meet at least twice in any given year.
- c) Monies shall be banked in a separate account in the name of The Fund, which shall be operated by cheques signed by the Honorary Benevolent Secretary/Treasurer or in case of illness or absence by the Hon Treasurer of the Leicestershire Ladies' County Bowling Association.
- d) The Fund shall be managed by a Benevolent Committee which shall consist of
 1. Presiding Officer who shall be the President, or nominated Deputy in case of illness or absence, of the Leicestershire Ladies' County Bowling Association and who shall have a casting vote only at all meetings of The Fund.
 2. Honorary Secretary/Treasurer who shall be elected at the Annual General Meeting of the Leicestershire Ladies' County Bowling Association.
 3. Three committee members who shall independently represent the City Clubs, the County Clubs and the Past County Presidents Association, be elected at the Annual General Meeting of the Leicestershire Ladies' County Bowling Association.
- e) Three members of the Benevolent Committee shall form a quorum.
- f) Nominations for the post of Honorary Secretary/Treasurer shall be with the Honorary Secretary/Treasurer by 30th September each year.
- g) Nominations for three Committee Members shall be with the Honorary Secretary/Treasurer by 30th September each year.
- h) Propositions shall be sent to the Honorary Secretary/Treasurer by 30th September each year duly proposed seconded and agreed at a General Meeting of an affiliated club of the Leicestershire Ladies' County Bowling Association.
- i) All major questions shall be settled by ballot.
- j) Copies of the Honorary Secretary/Treasurer's audited financial statement and Annual Report shall be forwarded to all Affiliated Clubs, Council Members, Life Members, Honorary Members and Past County Presidents of the Leicestershire Ladies' County Bowling Association at least 14 days before the Annual General Meeting.
- k) The Honorarium for the Honorary Secretary/Treasurer of the Fund shall be agreed at the Annual General Meeting of the Leicestershire Ladies' County Bowling Association.

RULE 2.2.: ALTERATION OF THE CONSTITUTION

- a) Any alteration or addition to all or any part of the Constitution shall only be made at the Annual General Meeting of the Leicestershire Ladies' County Bowling Association or at a Special General Meeting called for that purpose only.
- b) Notice of any applications for amendment or alteration to the Constitution & Rules together with the names of the proposer and seconder of every such amendment or alteration shall be given to the Hon Secretary/Treasurer of The Fund via the respective Honorary Club Secretary by the 30th September.

PAGE 2

- c) Notice of any proposition(s) shall be sent to all Clubs affiliated to the Leicestershire Ladies' County Bowling Association at least 14 days prior to the Annual General Meeting or Special General Meeting called for that purpose.
- d) No alteration to the Rules shall be made without the consent of at least two thirds of voting members present at such Annual General or Special General Meeting.

RULE 3: FINANCIAL ASSISTANCE

- a) The Fund shall be used to assist by granting money to necessitous bowlers who are playing or non-playing members of Clubs affiliated to the Leicestershire Ladies' County Bowling Association.
- b) All requests for financial assistance shall be vouched for by the Club Secretary and sent in writing to the Hon Secretary/Treasurer of The Fund who shall put the request for such assistance to the Benevolent Committee for its immediate attention.
- c) An individual shall be referred to by letter or numeral.

RULE 4: NOTEWORTHY OCCASIONS

- a) Members of Clubs affiliated to the Leicestershire Ladies' County Bowling Association on attaining their 90 or 100th Birthday, or Diamond Wedding shall receive a gift and card from The Fund. Other noteworthy occasions shall receive a card only. Any other gifts in this category will be at the discretion of the Secretary and the Committee.
- b) All requests for cards, gifts and other sundries shall come through Club Hon Secretaries to the Hon Secretary/Treasurer of The Fund who may delegate the purchase of such items to Club Officers or to members of the Benevolent Committee.
- c) Re-imburement. Club Officers / Benevolent Committee Members who purchase gifts at the request of The Fund shall be reimbursed in full.
- d) At the discretion of the Hon Secretary/Treasurer of The Fund, members of Clubs affiliated to the Leicestershire Ladies' County Bowling Association who are considered to be seriously ill at home or in hospital shall receive a card/gift from The Fund.
- e) All bowlers who are Playing, Life, Honorary or Social Members of clubs affiliated to the Leicestershire Ladies' County Bowling Association who are 80 years or over shall receive a Christmas Gift from The Fund.
- f) Requests for such gifts shall come through the Club Hon Secretary and received by the Hon Secretary/Treasurer of The Fund by 30th September.

RULE 5: FINANCIAL YEAR

- a) The Financial Year shall be from October 1st to September 30th
- b) A report of The Fund with audited financial statement shall be presented to the October Council Meeting or Annual General Meeting of the Leicestershire Ladies' County Bowling Association.

RULE 6: MATTERS NOT COVERED BY THESE RULES

- a) Any question arising not provided for in these Rules shall be brought before the Benevolent Committee whose decision thereon shall be final. A full report of the Committee's final decision shall be given to the membership of the Leicestershire Ladies County Bowling Association.